

# **PATA (UK)**

## **Minutes of the Annual General Meeting**



**held on Tuesday 19<sup>th</sup> January 2023 at 7:00pm  
via Zoom**

Karen Heaton-Jones, Chair of Trustees, opened the Annual General Meeting (AGM) by welcoming those present and thanking them for joining.

1. **Apologies** – 16 apologies and proxy votes were received from PATA member settings. Apologies also received from three PATA staff members.
2. **Minutes of the Annual General Meeting held on 18<sup>th</sup> January 2022**  
The minutes were accepted as a true record and agreed by those present and those voting by proxy.
3. **Matters arising**  
There were no matters arising.
4. **Annual Report 2021-22**  
Paula Hayball presented the Annual Report 2021-22. The report was accepted as a true record by all those present and those voting by proxy. The report will be available on the website and sent by email to all member settings.
5. **Presentation of Annual Accounts 2021-22**  
Paula Hayball delivered a PowerPoint presentation of PATA's financial activities on behalf of Lauren Woore, Treasurer, Board of Trustees. The acceptance of the Annual Accounts passed by those present and voting and those voting by proxy. There is a summary of the accounts in the Annual Report published on the PATA website.
6. **Chairs Report** Karen Heaton-Jones presented her Chairs' report.
7. **Annual Review of Membership Fees**  
Karen Heaton-Jones proposed to increase the membership fees in line with the proposal sent to members with the AGM paperwork. This was passed by all those present and voting and those voting by proxy.
8. **Consideration of appointment of auditor/independent examiner**  
It was proposed to continue with Griffith Marshall as outlined in the proposal sent to members with the AGM paperwork. This was passed by all those present and voting and those voting by proxy.
9. **Appointment of Trustees: and reappointment of trustee by rotation**  
Sean Allen and Jo Griffin were elected as trustees.  
Derek Jones was co-opted by the trustees.  
Karen Heaton-Jones and Amy Williams were required to retire by rotation and were re-appointed by those present and voting.

**Karen Heaton-Jones thanked all those who attended or voted by proxy.**

The meeting was closed at 8.05pm